

ORDINANCE NO. 3920

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING ORDINANCE NO. 3913 AS A RESULT OF UNANTICIPATED TRANSFERS AND EXPENDITURES OF VARIOUS FUNDS, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

WHEREAS, previous actions taken by the City Council require Interfund Transfers and increases in appropriations; and

WHEREAS, state law requires an ordinance be adopted whenever money is transferred from one fund to another; and

WHEREAS, the City Council has reviewed the amended budget appropriations and information which was made available; and approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2013 Budget; and

WHEREAS, the applications of funds have been identified;

THEREFORE,

THE CITY COUNCIL OF THE CITY OF EDMONDS, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. Section 1. of Ordinance No. 3913 adopting the final budget for the fiscal year 2013 is hereby amended to reflect the changes shown in Exhibits A, B, C, D, and E adopted herein by reference.

Section 2. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

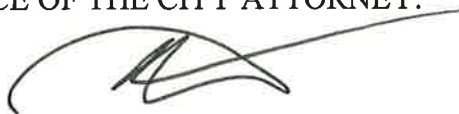
APPROVED:


MAYOR, DAVID O. EARLING

ATTEST/AUTHENTICATE:


CITY CLERK, SANDRA S. CHASE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY 
JEFF TARADAY

FILED WITH THE CITY CLERK:	05-17-2013
PASSED BY THE CITY COUNCIL:	05-21-2013
PUBLISHED:	05-26-2013
EFFECTIVE DATE:	05-31-2013
ORDINANCE NO. <u>3920</u>	

SUMMARY OF ORDINANCE NO. 3920

of the City of Edmonds, Washington

On the 21st day of May, 2013, the City Council of the City of Edmonds, passed Ordinance No. 3920. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING ORDINANCE NO. 3913 AS A RESULT OF UNANTICIPATED TRANSFERS AND EXPENDITURES OF VARIOUS FUNDS, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

The full text of this Ordinance will be mailed upon request.

DATED this 21st day of May, 2013.


CITY CLERK, SANDRA S. CHASE

EXHIBIT "A": Budget Amendments by Revenue (May 2013)

FUND NO.	FUND DESCRIPTION	ORD. NO. 3904 12/11/2012	ORD. NO. 3913 2/2013	ORD. NO. 5/2013	2013 Amended Budget
001	General Fund	\$ 32,846,292	\$ 12,297	\$ 23,500	\$ 32,882,089
009	Leoff-Medical Ins. Reserve	600,350	(250,000)	-	350,350
011	Risk Management Reserve Fund	418,200	-	-	418,200
012	Contingency Reserve Fund	123,223	-	-	123,223
014	Historic Preservation Gift Fund	-	15,000	-	15,000
016	Building Maintenance	56,900	-	-	56,900
104	Drug Enforcement Fund	20,175	-	-	20,175
111	Street Fund	1,406,800	-	-	1,406,800
112	Combined Street Const/Improve	6,223,755	-	140,000	6,363,755
117	Municipal Arts Acquis. Fund	59,891	-	-	59,891
118	Memorial Street Tree	27	-	-	27
120	Hotel/Motel Tax Revenue Fund	52,870	-	-	52,870
121	Employee Parking Permit Fund	18,120	-	-	18,120
122	Youth Scholarship Fund	2,025	-	-	2,025
123	Tourism Promotional Fund/Arts	19,000	-	-	19,000
125	Park Acq/Improvement	650,600	12,000	-	662,600
126	Special Capital Fund	650,600	-	-	650,600
127	Gifts Catalog Fund	20,483	-	-	20,483
129	Special Projects Fund	14,700	208,100	-	222,800
130	Cemetery Maintenance/Improv	119,950	-	-	119,950
132	Parks Construction	1,869,500	140,850	-	2,010,350
136	Parks Trust Fund	228	-	-	228
137	Cemetery Maintenance Trust Fd	14,600	-	-	14,600
138	Sister City Commission	3,517	-	-	3,517
139	Transportation Benefit District	645,000	-	-	645,000
211	Lid Fund Control	22,130	-	-	22,130
213	Lid Guaranty Fund	22,230	-	-	22,230
231	2012 LTGO Debt Service fund	-	1,009,902	-	1,009,902
234	Ltgo Bond Debt Service Fund	414,500	(414,500)	-	-
421	Water	10,625,680	-	-	10,625,680
422	Storm	3,486,716	-	-	3,486,716
423	Sewer / Treatment Plant	11,020,123	-	-	11,020,123
511	Equipment Rental Fund	1,361,972	-	-	1,361,972
617	Firemen'S Pension Fund	45,400	-	-	45,400
	Totals	\$ 72,835,557	\$ 733,649	\$ 163,500	\$ 73,732,706

EXHIBIT "B": Budget Amendments by Expenditure (May 2013)

FUND NO.	FUND DESCRIPTION	ORD. NO. 3904 12/11/2012	ORD. NO. 3913 2/2013	ORD. NO. 5/2013	2013 Amended Budget
001	General Fund	\$ 32,836,495	\$ 123,008	\$ 47,500	\$ 33,007,003
009	Leoff-Medical Ins. Reserve	619,400	-	-	619,400
011	Risk Management Reserve Fund	661,000	-	-	661,000
014	Historic Preservation Gift Fund	-	15,000	-	15,000
016	Building Maintenance	35,000	170,000	-	205,000
104	Drug Enforcement Fund	80,033	-	-	80,033
111	Street Fund	1,557,715	-	-	1,557,715
112	Combined Street Const/Improve	6,304,984	20,000	140,000	6,464,984
117	Municipal Arts Acquis. Fund	130,600	9,200	-	139,800
120	Hotel/Motel Tax Revenue Fund	68,500	-	-	68,500
121	Employee Parking Permit Fund	26,726	-	-	26,726
122	Youth Scholarship Fund	4,000	-	-	4,000
123	Tourism Promotional Fund/Arts	19,000	-	-	19,000
125	Park Acq/Improvement	964,000	322,500	-	1,286,500
126	Special Capital Fund	662,105	6,429	-	668,534
127	Gifts Catalog Fund	20,020	12,297	-	32,317
129	Special Projects Fund	14,700	208,100	-	222,800
130	Cemetery Maintenance/Improv	152,761	-	-	152,761
132	Parks Construction	1,887,500	205,700	-	2,093,200
138	Sister City Commission	4,600	-	-	4,600
139	Transportation Benefit District	645,000	-	-	645,000
211	Lid Fund Control	22,130	-	-	22,130
231	2012LTGO Debt Service Fund	-	1,009,902	-	1,009,902
234	Ltgo Bond Debt Service Fund	388,671	(388,671)	-	-
421	Water	9,195,130	6,720	-	9,201,850
422	Storm	4,471,135	94,637	-	4,565,772
423	Sewer / Treatment Plant	16,854,966	(24,857)	1,337,910	18,168,019
511	Equipment Rental Fund	1,042,840	52,532	-	1,095,372
617	Firemen'S Pension Fund	108,790	-	-	108,790
	Totals	\$ 78,777,801	\$ 1,842,497	\$ 1,525,410	\$ 82,145,708

EXHIBIT "C": Budget Amendment (May 2013)

Department	BARS							Category	Debit	Credit	Description
Adjustments to the 2013 Budget											
General Fund	001	000	31	514	20	11	00	Salaries		60,000	Interim Finance
General Fund	001	000	31	514	20	41	00	Professional Services	60,000		Director
General Fund	001	000	31	514	20	11	00	Salaries		4,000	Finance Dept.
General Fund	001	000	31	514	23	12	00	Overtime	4,000		Overtime
General Fund	001	000	64	571	21	11	00	Salaries	24,000		P&R .5 FTE
General Fund	001	000	39	508	00	00	00	Ending Fund Balance		24,000	Reinstatement
General Fund	001	000	62	524	10	41	00	Professional Services	4,000		Development
General Fund	001	000	62	524	20	41	00	Professional Services	16,000		Services - Grant
General Fund	001	000	62	558	60	41	00	Professional Services	3,500		Adjustment
General Fund	001	000	333					Grant # to be assigned		23,500	
Street Fund	111	000	68	542	61	48	00	Repair & Maintenance	20,000		Reallocate Street
Street Fund	111	000	68	542	31	41	00	Professional Services		20,000	Funds
Street Const Fund	112	200	68	595	33	41	00	Professional Services	35,000		236th St Sw
Street Const Fund	112	200	68	595	33	91	00	Interfund Services	5,000		Sidewalk
Street Const Fund	112	200	333					Grant # to be assigned		40,000	
Street Const Fund	112	200	68	595	33	41	00	Professional Services	35,000		15th ST SW
Street Const Fund	112	200	68	595	33	91	00	Interfund Services	5,000		Sidewalk
Street Const Fund	112	200	333					Grant # to be assigned		40,000	
Street Const Fund	112	200	68	595	33	41	00	Professional Services	50,000		238th ST SW
Street Const Fund	112	200	68	595	33	91	00	Interfund Services	10,000		Sidewalk
Street Const Fund	112	200	333					Grant # to be assigned		60,000	
Sewer Fund	423	000	075	594	035	041	30	Professional Services	100,760		Rehabilitation of
Sewer Fund	423	000	075	594	035	910	30	Interfund Services	24,100		Sewer Lift Stations
Sewer Fund	423	000	075	594	035	065	30	Construction Projects	1,213,050		
Sewer Fund	423	000	075	508	000	000	00	Ending Fund Balance		1,337,910	

EXHIBIT "D": Budget Amendment Summary (May 2013)

Fund Number	Change in Beginning Fund Balance	Revenue	Expense	Change in Ending Fund Balance
001	-	23,500	47,500	(24,000)
112	-	140,000	140,000	-
423	-	-	1,337,910	(1,337,910)
Total Change	-	163,500	1,525,410	(1,361,910)

Above is a summary of changes to various funds. Budget amendments pertaining to the fund are as follows.

Fund Name and Title

General Fund 001

Street Maintenance Fund 111

Street Construction Fund 112

Sewer Utility 423

Budget Amendment Summary

Interim Finance Director Salary & Boarding

Finance Department Overtime

P&R .5 FTE Reinstatement

Grant Adjustment

Reallocate Funds

236th St SW Sidewalk

15th St SW Sidewalk

238th St SW Sidewalk

Rehabilitation of Sewer Lift Stations

EXHIBIT "E": Budget Amendment Detail (May 2013)

Prepared By: Deb Sharp

Department: Finance Department

Description on Budget Amendment Summary: Interim Finance Director Salary & Boarding

Budget Amendment Detailed Description:

The Finance Department needs to reallocate funds from the finance director's salary BARS number to professional services to cover the costs associated with hiring an interim finance director as the City searches for S. Hunstock's replacement.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Salaries	001.000.31.514.20.11.00	(60,000)
001	General Fund	Professional Serv	001.000.31.514.20.41.00	60,000
Total Expenditure Increase (Decrease)				\$ -

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendment Detail (May 2013)

Prepared By: Deb Sharp

Department: Finance Department

Description on Budget Amendment Summary: Finance Department Overtime

Budget Amendment Detailed Description:

The Finance Department needs to reallocate funds from the finance director's salary BARS number to overtime to cover costs associated with additional staff time needed as the City searches for S. Hunstock's replacement.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Salaries	001.000.31.514.20.11.00	(4,000)
001	General Fund	Overtime	001.000.31.514.23.12.00	4,000
Total Expenditure Increase (Decrease)				\$ -

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendment Detail (May 2013)

Prepared By: Sarah Cocker
Department: Parks and Recreation
Description on Budget Amendment Summary: Sr. Office Specialist .5FTE Reinstatement

Budget Amendment Detailed Description:

Parks and Recreation is requesting a transfer of \$24,000 to carry over from the 2012 year end budget to reinstate .5FTE Parks Sr. Office Specialist Position. The Sr. Office Specialist position was cut by .5FTE in the 2013 budget, but the department requested the position to be reinstated in order to provide customer service at the front desk of the Frances Anderson Center.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
001	Parks and Recreation	Salaries	001.000.64.571.21.11.00	24,000
Total Expenditure Increase (Decrease)				\$ 24,000

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
001	General Fund		001.000.39.508.00.00.00	(24,000)
Total Ending Fund Balance Increase (Decrease)				\$ (24,000)

EXHIBIT "E": Budget Amendment Detail (May 2013)

Prepared By: _____ **Rob Chave**

Department: _____ **Development Services**

Description on Budget Amendment Summary: _____ **Grant Adjustment**

Budget Amendment Detailed Description:

This amendment will adjust the Development Services budget to reflect a one-time leveraged reimbursement grant for \$23,500 received by the department this year. The grant is from the State Department of Energy and required a grant match of 20% which was accomplished by charging stafftime taken to update online permit access and solar permitting procedures, projects which fit into the department's regular work priorities. The money received will be allocated to offset and restore some of the budget cuts required to be taken in the 2013 budget cycle.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
001	DS Admin	Prof Services	001.000.62.524.10.41.00	4,000
001	Building	Prof Services	001.000.62.524.20.41.00	16,000
001	Planning	Prof Services	001.000.62.558.60.41.00	3,500
Total Expenditure Increase (Decrease)				\$ 23,500

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
001	General Fund	Grant	Number to be assigned	23,500
Total Revenue (Increase) Decrease				\$ 23,500

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendment Detail (May 2013)

Prepared By: Tod Moles

Department: Street/Storm Public Works

Description on Budget Amendment Summary: reallocate funds

Budget Amendment Detailed Description:

The purpose of this amendment is to redirect dollars intended to pay an outside consultant to rate our road surfaces and use those dollars to pay a contractor to cut out sidewalk trip hazards in the downtown business district. The City will do the road rating as needed with in-house staff and equipment.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
111	road/street maint.	sidewalk repair	111.000.68.542.61.48.00	20,000
111	road/street maint	professional service	111.000.68.542.31.41.00	(20,000)
Total Expenditure Increase (Decrease)				\$ -

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendment Detail (May 2013)

Prepared By: Rob English

Department: Public Works Department

Description on Budget Amendment Summary: 236th St. SW Sidewalk

Budget Amendment Detailed Description:

The Public Works Department applied for a transportation grant to construct new sidewalk on 236th St. SW between Edmonds Way and Madrona Elementary School. The grant was selected through a competitive process and the funding should be available on July 1st when the State's budget is approved. This amendment will provide funds to begin the project design and environmental review process.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
112	Street Const Fund	Professional Serv	112.200.68.595.33.41.00	35,000
112	Street Const Fund	Interfund Services	112.200.68.595.33.91.00	5,000
Total Expenditure Increase (Decrease)				\$ 40,000

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
112	Street Const Fund	Grant	Number to be assigned	(40,000)
Total Revenue (Increase) Decrease				\$ (40,000)

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendment Detail (May 2013)

Prepared By: _____ **Rob English**

Department: _____ **Public Works Department**

Description on Budget Amendment Summary: _____ **15th St. SW Sidewalk**

Budget Amendment Detailed Description:

The Public Works Department applied for a transportation grant to construct new sidewalk on 15th St. SW between Edmonds Way and 8th Ave S. The grant application was selected through a competitive process and the funding should be available on July 1st when the State's budget is approved. This amendment will provide funds to begin the project design and environmental review process.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
112	Street Const Fund	Professional Serv	112.200.68.595.33.41.00	35,000
112	Street Const Fund	Interfund Services	112.200.68.595.33.91.00	5,000
Total Expenditure Increase (Decrease)				\$ 40,000

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
112	Street Const Fund	Grant	Number to be assigned	(40,000)
Total Revenue (Increase) Decrease				\$ (40,000)

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendment Detail (May 2013)

Prepared By:	<u>Rob English</u>
Department:	<u>Public Works Department</u>
Description on Budget Amendment Summary:	<u>238th St. SW Sidewalk</u>

Budget Amendment Detailed Description:

The Public Works Department applied for a transportation grant to construct new sidewalk on 238th St. SW between 100th Ave W and 104th Ave W. The City's grant application was selected through a competitive process and the funding should be available on July 1st when the State's budget is approved. This amendment will provide funds to begin the project design and environmental review process.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
112	Street Const Fund	Professional Serv	112.200.68.595.33.41.00	50,000
112	Street Const Fund	Interfund Services	112.200.68.595.33.91.00	10,000
Total Expenditure Increase (Decrease)				\$ 60,000

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
112	Street Const Fund	Grant	Number to be assigned	(60,000)
Total Revenue (Increase) Decrease				\$ (60,000)

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendment Detail (May 2013)

Prepared By: Rob English

Department: Public Works Department

Description on Budget Amendment Summary: Rehabilitation of Sewer Lift Stations

Budget Amendment Detailed Description:

This amendment will provide additional sewer utility funds for the Sewer Lift Station Rehabilitation Project. The project is currently under construction and will upgrade and improve 9 sewer lift stations. In August 2012, the Council awarded a construction contract to Razz Construction and approved a total construction budget of \$4,844,095. This amendment will program unspent funds from 2012 and provide additional sewer utility funding to match the current \$4,844,095 construction budget.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
423	Sewer Fund	Professional Serv	423.000.75.594.35.41.30	100,760
423	Sewer Fund	Interfund Services	423.000.75.594.35.91.30	24,100
423	Sewer Fund	Const Projects	423.000.75.594.35.65.30	1,213,050
Total Expenditure Increase (Decrease)				\$ 1,337,910

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
423	Sewer Fund	Ending Fund Balance	423.000.75.508.00.00.00	(1,337,910)
Total Ending Fund Balance Increase (Decrease)				\$ (1,337,910)

Affidavit of Publication

STATE OF WASHINGTON,
COUNTY OF SNOHOMISH

} S.S.

SUMMARY OF ORDINANCE NO. 3920

of the City of Edmonds, Washington
On the 21st day of May, 2013, the City Council of the City of Edmonds passed Ordinance No. 3920. A summary of the content of said ordinance, consisting of the title, provides as follows:
AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING ORDINANCE NO. 3913 AS A RESULT OF UNANTICIPATED TRANSFERS AND EXPENDITURES OF VARIOUS FUNDS, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

The full text of this Ordinance will be mailed upon request.
DATED this 21st day of May, 2013.

CITY CLERK, SANDRA S. CHASE
Published: May 26, 2013.

The undersigned, being first duly sworn on oath deposes and says that she is Principal Clerk of THE HERALD, a daily newspaper printed and published in the City of Everett, County of Snohomish, and State of Washington; that said newspaper is a newspaper of general circulation in said County and State; that said newspaper has been approved as a legal newspaper by order of the Superior Court of Snohomish County and that the notice

Summary of Ordinance No. 3920

a printed copy of which is hereunto attached, was published in said newspaper proper and not in supplement form, in the regular and entire edition of said paper on the following days and times, namely:

May 26, 2013

and that said newspaper was regularly distributed to its subscribers during all of said period.

Karen E. Zomer

Principal Clerk

Subscribed and sworn to before me this

27th

day of May, 2013

Diana Hendrix

Notary Public in and for the State of Washington, residing at Everett, Snohomish County.

